



## Remote Learning Policy January 2021

This document is written in conjunction with the Online safety and Safeguarding policies and the Online Safety Addendum which can be found on the school website here: <http://www.foxboroughprimary.co.uk/Policies>

### Online Classroom rules

Our online classroom rules are the same as in the real world classroom:

- **Be Ready**

Please be on time for registration and have any equipment ready e.g. pencil and paper.  
Pay attention to you teacher.

- **Be Respectful**

Keep yourself muted by turning off your microphone until your teacher asks you to speak.  
Use the chat respectfully- be polite at all times.

- **Be Safe**

Keep your passwords secret.  
Remember to log off when you are finished for the day.

### Curriculum

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects.
- English, Maths, Science, PSHE and Creative Curriculum will be teacher led with videos or live lessons and work set by Foxborough teachers.
- In other subjects we will provide access to high-quality resources to fulfill curriculum requirements.
- Government guidance sets out that the amount of remote education provided should be a minimum of 3 hours for Key Stage 1 pupils and 4 hours for Key Stage 2 pupils.

Teachers and pupils are in school



- Teach as normal!

Teacher is in as normal; some pupils (50% or less) are out self-isolating



\*NB. Children who are ill do not need to complete remote learning. This is only applicable to children who are well, but not in school for Covid related reasons.

#### Planning:

- Teacher plans as normal for the the class.
- Pupils to dial in via Teams for Live Registration, English, Reading, Maths and Science lessons.
- Teachers will share the PowerPoint via Teams to allow pupils both in the class and learning remotely to access the slides. Therefore, pupils learning remotely will see PowerPoints, but not be able to see directly into the classroom.
- Visualisers can also be shared to allow teachers to live model.
- Pupils will attend the teacher-led 'input' for the lesson and then be asked to hang up and complete their work independently and 'hand in' via Teams. You may also ask them to dial back in for the plenary.
- Superprojects, PSHE and Creative Curriculum to also be set via Teams with PowerPoints and tasks.
- When planning, we will continue to be mindful of the needs of SEND pupils learning remotely and resources will be adapted accordingly.
- \*EYFS will continue to set planning only (not videos) via Teams.



#### Process:

- Once the school is notified that a child is self-isolating or shielding, parents will receive an email with 'Remote Learning Immediate links' via email from the school office.
- Teachers will need to send a timetable for pupils to follow via Teams. This should be followed up with a short phone call to introduce the expectations for remote learning and online classroom rules. **This should be set before the next school day.**

#### Timetable and resources:

- Timetables will now be bespoke to each class' timetable, but should include the following:

| Subject             | Resources                                                                                                                                                                                                                                                                                                                 |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Live registration   | Live                                                                                                                                                                                                                                                                                                                      |
| English             | Power of Reading <b>live input</b> - work set via Teams<br>Spelling Shed- <a href="https://www.spellingshed.com/en-gb">https://www.spellingshed.com/en-gb</a>                                                                                                                                                             |
| Reading             | <b>Live input</b> - work set via Teams<br>Reading Eggs: <a href="https://tinyurl.com/y46ngug9">https://tinyurl.com/y46ngug9</a>                                                                                                                                                                                           |
| Maths               | Power Maths <b>live input</b> - work set via Teams                                                                                                                                                                                                                                                                        |
| Science             | <b>Live input</b> - work set via teams                                                                                                                                                                                                                                                                                    |
| Creative Curriculum | Adapted class task and PowerPoint- <b>work set via Teams</b>                                                                                                                                                                                                                                                              |
| Superprojects       | As per home learning (school website)                                                                                                                                                                                                                                                                                     |
| PE                  | Children may use: Joe Wicks PE<br><a href="https://www.youtube.com/playlist?list=PLyCLOpd4VxBsXs1WmPceKtsQyFbXTf9FO">https://www.youtube.com/playlist?list=PLyCLOpd4VxBsXs1WmPceKtsQyFbXTf9FO</a><br>Or Cosmic Yoga <a href="https://www.youtube.com/user/CosmicKidsYoga">https://www.youtube.com/user/CosmicKidsYoga</a> |
| PSHE                | Adapted class task and PowerPoint- <b>work set via Teams</b>                                                                                                                                                                                                                                                              |

#### Assessment, Feedback and Communication:

- The primary method of feedback continues to be through responsive teaching. Therefore, we ask that all Maths and English work is submitted by 2pm each day so that teachers can build the learning for the next day around the work they have received. This will also enable teachers to go over any misconceptions as well as celebrate any good examples of work in inputs the next day.
- If a teacher needs to respond personally to a particular pupil, you may give feedback on the piece of work via Teams.
- Assessment tools such as Microsoft forms or Kahoot can be used to create retrieval-based quizzes for pupils to complete.
- Pupils can also communicate with their teacher on the 'Posts' tab at the top of Teams. This serves as a 'chat' with classmates and their teachers. All posts are public for everyone in the class to view.
- Teachers will respond to posts in the chat between the hours of 8.30 am and 4.00 pm only. Parents will be reminded that teachers will be teaching during the day.
- Teachers to track whether pupils have logged in, viewed work and submitted work via Teams. This will be logged daily to track engagement of each pupil.
- Pupils who do not submit work may be called by their class teacher or another member of staff to offer support on how to complete the work.
- Teachers/support staff will call between 8.00 am and 4.00 pm and will dial from a withheld number. In the event that you are unable to get through, you may send a text message via SIMS with a set time that you will call the next day.
- If work is not received or you are concerned about a lack of engagement with remote learning, the teacher may call more often or someone else from our pastoral team may call to offer further support.
- If a child needs printed resources, please print and pass on to the school office for collection or to be posted.
- **Pupils who are not engaging with home learning should be encouraged via a follow up phone call and if persistently not engaging to be logged via CPOMS.**



Teacher is in as normal; some pupils (more than 50%) are out self-isolating



\*NB. Children who are ill do not need to complete remote learning. This is only applicable to children who are well, but not in school for Covid related reasons.

#### Planning

- Teachers can choose to defer to recorded lessons **or** live teaching for inputs.
- This will only be applicable to Reading, English, Maths and Science lessons. Other lessons may use a pre-recorded input and a simplified timetable may be in place as follows:
- Teachers to provide remote learning to reflect the timetable below:

| *Timings may vary according to the individual class timings |                   |    |         |       |         |       |       |                     |
|-------------------------------------------------------------|-------------------|----|---------|-------|---------|-------|-------|---------------------|
| Monday                                                      | Live registration | PE | English | Break | Reading | Maths | Lunch | Superprojects       |
| Tuesday                                                     |                   |    |         |       |         |       |       | PSHE                |
| Wednesday                                                   |                   |    |         |       |         |       |       | Science             |
| Thursday                                                    |                   |    |         |       |         |       |       | Creative Curriculum |
| Friday                                                      |                   |    |         |       |         |       |       | Superprojects       |

- Short, focused explanation videos should be created to introduce the learning for the lesson and set out the task (no longer than 15 minutes).
- These videos should be shown to introduce the learning in class so as not to duplicate effort and to ensure consistency between remote learning and learning in class.
- Videos should be pre-recorded using Teams or Loom only. For safeguarding reasons, **Loom videos must be downloaded and sent via One Drive.**
- Teachers may record themselves in the classroom or at home with a camera on. However, backgrounds must be blurred or blocked with an appropriate background and adhering to the guidance set out in the Addendum to the Online Safety policy here:  
[http://www.foxboroughprimary.co.uk/uploads/ckeditor/attachments/3503/Online\\_safety\\_Addendum.pdf](http://www.foxboroughprimary.co.uk/uploads/ckeditor/attachments/3503/Online_safety_Addendum.pdf)
- Explanations can also be recorded over a PowerPoint using Teams to model and guide the learning.

#### Assessment, Feedback and Communication:

- The primary method of feedback continues to be through responsive teaching. Therefore, we ask that all Maths and English work is submitted by 2pm each day so that teachers can build the learning for the next day around the work they have received. This will also enable teachers to go over any misconceptions as well as celebrate any good examples of work in inputs the next day.
- If a teacher needs to respond personally to a particular pupil, you may give feedback on the piece of work via Teams.
- Communication and feedback for **EYFS pupils will be through Tapestry.**
- Assessment tools such as Microsoft forms or Kahoot can be used to create retrieval-based quizzes for pupils to complete.
- Pupils can also communicate with their teacher on the 'Posts' tab at the top of Teams. This serves as a 'chat' with classmates and their teachers. All posts are public for everyone in the class to view.
- Teachers will respond to posts in the chat between the hours of 8.30 am and 4.00 pm only. Parents will be reminded that teachers will be teaching during the day.
- Teachers to track whether pupils have logged in, viewed work and submitted work via Teams. This will be logged daily to track engagement of each pupil.
- Pupils who do not submit work may be called by their class teacher or another member of staff to offer support on how to complete the work.
- Teachers/support staff will call between 8.00 am and 4.00 pm and will dial from a withheld number. In the event that you are unable to get through, you may send a text message via SIMS with a set time that you will call the next day.
- If work is not received or you are concerned about a lack of engagement with remote learning, the teacher may call more often or someone else from our pastoral team may call to offer further support.
- If a child needs printed resources, please print and pass on to the school office for collection or to be posted.



- Pupils who are not engaging with home learning should be encouraged via a follow up phone call and if persistently not engaging to be logged via CPOMS.

Teacher and pupils out



Planning:

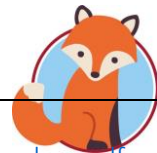
- Teachers follow the adapted timetable as set out below:

|           | 9.00-9.15                   | 9.15-9.45 | 9.45-10.45 | 10.45-11.00 | 11.00 – 12.00 | 12.00-1.00 | 1.00- 1.45 | 1.45 - 3.15         |
|-----------|-----------------------------|-----------|------------|-------------|---------------|------------|------------|---------------------|
| Monday    | Live registration via Teams | PE        | English    | Break       | Maths         | Lunch      | Reading    | Superprojects       |
| Tuesday   |                             |           |            |             |               |            |            | PSHE                |
| Wednesday |                             |           |            |             |               |            |            | Science             |
| Thursday  |                             |           |            |             |               |            |            | Creative Curriculum |
| Friday    |                             |           |            |             |               |            |            | Superprojects       |

- EYFS will prepare and record 2 daily activities for the children to engage with. These could be maths or English focussed, or may vary depending on the planned curriculum to include topic activities.
- Planning for other year groups will utilise the following resources:

| Subject             | Resources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| English             | Teacher lesson via Microsoft Teams                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Reading             | Reading Eggs: <a href="https://tinyurl.com/y46ngug9">https://tinyurl.com/y46ngug9</a><br>Other useful sites: <a href="https://home.oxfordowl.co.uk/">https://home.oxfordowl.co.uk/</a><br>KS1- <a href="https://www.bbc.co.uk/teach/ks1-english/z67ncqt">https://www.bbc.co.uk/teach/ks1-english/z67ncqt</a><br>KS2- <a href="https://www.bbc.co.uk/teach/ks2-english/zbrwnrd">https://www.bbc.co.uk/teach/ks2-english/zbrwnrd</a><br><a href="https://authorfy.com/10minutechallenges/">https://authorfy.com/10minutechallenges/</a><br><a href="https://wordsforlife.org.uk/activities/">https://wordsforlife.org.uk/activities/</a><br>Spelling Shed- <a href="https://www.spellingshed.com/en-gb">https://www.spellingshed.com/en-gb</a> |
| Maths               | Teacher lesson via Microsoft Teams<br>and Times Tables Rockstars <a href="https://play.ttrockstars.com/auth/school/student">https://play.ttrockstars.com/auth/school/student</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Science             | Teacher lesson via Microsoft Teams                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Creative Curriculum | Teacher lesson via Microsoft Teams                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Superprojects       | As per home learning (school website)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| PE                  | Children may use: Joe Wicks<br>PE <a href="https://www.youtube.com/playlist?list=PLyCLOPd4VxBsXs1WmPcktsQyFbXTf9FO">https://www.youtube.com/playlist?list=PLyCLOPd4VxBsXs1WmPcktsQyFbXTf9FO</a><br>Or Cosmic Yoga <a href="https://www.youtube.com/user/CosmicKidsYoga">https://www.youtube.com/user/CosmicKidsYoga</a>                                                                                                                                                                                                                                                                                                                                                                                                                      |
| PSHE                | Teacher lesson via Microsoft Teams                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

- Teachers will plan and deliver recorded lessons as set out above.
- Short, focused explanation videos should be created to introduce the learning for the lesson and set out the task (no longer than 15 minutes).
- These videos should be shown to introduce the learning in class so as not to duplicate effort and to ensure consistency between remote learning and learning in class.
- Videos should be pre-recorded using Teams or Loom only. For safeguarding reasons, **Loom videos must be downloaded and sent via One Drive.**
- Teachers may record themselves in the classroom or at home with a camera on. However, backgrounds must be blurred or blocked with an appropriate background and adhering to the guidance set out in the Addendum to the



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- Explanations can also be recorded over a PowerPoint using Teams to model and guide the learning.

#### Assessment, Feedback and Communication:

- The primary method of feedback continues to be through responsive teaching. Therefore, we ask that all Maths and English work is submitted by 2pm each day so that teachers can build the learning for the next day around the work they have received. This will also enable teachers to go over any misconceptions as well as celebrate any good examples of work in inputs the next day.
- If a teacher needs to respond personally to a particular pupil, you may give feedback on the piece of work via Teams.
- Communication and feedback for **EYFS pupils will be through Tapestry.**
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- **Pupils who are not engaging with home learning should be encouraged via a follow up phone call and if persistently not engaging to be logged via CPOMS.**

Teacher out and pupils in



#### Planning:

- If self-isolating and well, inputs to be recorded as per above plan and sent in with other tasks and planning. If the teacher can adhere to the guidance set out in the Online Safety Addendum, teachers can choose to join the classroom live via Teams.
- Planning to be emailed to Amarjit to forward on to the person covering.
- If planning is already in place for the week, ensure this is saved centrally and ensure that Amarjit knows where to find it.
- Other staff members will facilitate the learning in the classroom as per the teacher's instructions.
- If a teacher is unwell and unable to fulfil planning duties, planning responsibilities will be shared between other staff including support from HLTAs where necessary.

#### Assessment, Feedback and Communication:

- Pupils in the classroom to submit work via Teams to ensure that the teacher can continue to assess from home.
- The primary method of feedback continues to be through responsive teaching. Teachers will build feedback, support and challenge for the next day around the work they have received. This will also enable teachers to go over any misconceptions as well as celebrate any good examples of work in inputs the next day.
- If a teacher needs to respond personally to a particular pupil, you may give feedback on the piece of work via Teams.
- Children in class can SOLO assess their work and complete the feedback based on whole-class grouped feedback. Eg. Children who achieved Blue will complete the same next step.



- Assessment tools such as Microsoft forms or Kahoot can be used to create retrieval-based quizzes for pupils to complete.
- Pupils can also communicate with their teacher on the 'Posts' tab at the top of Teams. This serves as a 'chat' with classmates and their teachers. All posts are public for everyone in the class to view.

#### **Pupils with limited access to technology or resources**

In the first instance, please flag this up with JT/PS/Asp. We have some tablet and some SIM cards that we will be able to provide to families with particular difficulty in accessing remote learning. If this option is not viable, please arrange for somebody in school to prepare copies of work that can be collected or posted.