

FOXBOROUGH PRIMARY SCHOOL
Nursery Admissions Policy 2018-2019

Information

- The Head of School, Admissions Officer, Nursery staff and the Governing Body regulate admissions.
- The Nursery Class has provision for 36 children from 8:30-11:30 Monday-Friday, five morning sessions.
- Three places will be available in either of the sessions for priority admissions.
- All children regardless of race, gender, religious belief, intellectual or physical ability, social or cultural background, have equal access to places in the nursery class, subject to appropriate resources being available if the child is the subject of a statement of Special Educational Needs.
- The minimum age of admission is three years.
- The aim is to offer a minimum of two terms placement in the Nursery Class. However, the length of stay will vary according to the admissions policy for the Reception Class. The period of attendance may be altered at the discretion of the Head of School for priority admissions.
- Subject to places being available, the Nursery will admit children at the beginning of each term, through a phased programme of admission.
- Nursery staff carry out a home visit to meet the child and the parents before the child starts Nursery.
- The offer of a place in the Nursery Class does not guarantee a place in the Reception Class at Foxborough School. A separate application must be made through the local authority on the Common Application Form.

Application Procedure

1. Applications should be made on a Foxborough Primary School application form, on or after a child's second birthday for possible admission during the term following the child's third birthday.
2. Proof of the family's address is required. Evidence of this can be a bank statement, utility bill or council tax statement and must not be more than 3 months old.
3. The child's full original Birth Certificate and Passport (if available) must be presented at the school office when returning a confirmation of taking up the Nursery place, copies will be taken and retained for school records.
4. The child may not attend more than one LA nursery. Application information may be shared with neighbouring Nursery classes/schools to avoid double registration.
5. Late applications will be considered sympathetically
6. Please note that a child can only be collected from the Nursery by a responsible adult. Anyone under sixteen will not be allowed to collect the child from the Nursery. This is a security issue and is to ensure the safety and welfare of the child.

Admission Criteria

Admissions are grouped into termly admission by age and places are offered in date of birth order. If the number of applications exceeds the number of places available, then places will be offered using the criteria below and priority will be given to children who will be four at the time of admission. Priority will then be given using the criteria below firstly to four year olds and then to three year olds, according to the term of their birthday.

- Children with educational, medical or social needs (applications on these grounds will have to be supported in writing by the relevant professional involved, such as Social Worker or GP etc.)
- Children with a brother or sister at Foxborough Primary School when the child is due to be admitted to Nursery.
- Children who live closest to the school (a straight line on a map from the parental home to the school is used to calculate the distance).

If places cannot be offered to all the applicants in one of the categories above, then the places will be offered to the applicants in that category who are closest to the school.

If a child has been attending a nursery/school in another area, a place will be offered as soon as possible.

If a child is absent for more than 20 school days with or without notification they may be taken off role. Should the parent wish to readmit the child, their name will be placed on the waiting list. Children are expected to attend the session regularly in order to prepare them for starting full-time education.

It is expected that the child is toilet trained on entry to Nursery. If your child is not toilet trained, we will discuss ways to support your child's needs with the Nursery staff during the home visit.

Priority Admissions

Priority admissions will generally be from parents of children with recognised medical, physical, emotional, behavioural or learning difficulties and will involve the educational psychologist and/or other appropriate professional. Some priority admissions will be as a result of multi-professional assessment procedure

Admissions Officer 23/01/2019,